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Dear Parent/Carer,

## Gift Aid

We have a chance to increase the amount of money paid as donations to our school by as much as 25% but we need your help – all you need to do is sign one simple form that is attached to this letter. This doesn't cost you anything but will make a huge difference to the school and your child.

Gift Aid is a scheme enabling registered charities to reclaim tax on a donation made by a UK taxpayer, effectively increasing the amount of the donation. This means that, if you pay UK tax and agree to Bury CE Primary School claiming Gift Aid on your donation, the Government will give us 25p on top of every £1 you give to us and it doesn't cost you a penny.

At present, donations made to the school are spent on a variety of resources and activities including author visits, conversion of the swimming pool to wildlife area, lino printing, school camp and maintenance of the school building (please see Governor information on our website).

We are currently trying to raise funds for a classroom extension .

In order for school to receive Gift Aid from the Government, we need to submit a Gift Aid claim to HMRC. This claim is made up of the details of every eligible donation made to us alongside a valid Gift Aid Declaration from each individual donor.

If you have donated money to the school at any time within the last 4 years we can also claim on that as well as future donations. If you are not currently in a position to make a donation please still consider completing the form if you are a UK tax payer so that we can keep it on record for future donations.

Kind regards,

Deborah Clark

School Business Manager